

# The SAGE Scholars Program

*Student Achievement Guided by Experience*

**Class:** Social Science 184B (Fall 2017)

**Class Schedule:** Fridays from 10am-12:50pm

**Class Location:** SSTR 100

**Instructors:** Denise Khaw – Director

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Cecilia Leyva – Program Coordinator

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SAGE Scholars Program Office Location & Address:

UCI – Research Park

The Center for Educational Partnerships – SAGE Scholars Program

120 Theory, Suite 150, Irvine, CA 92697-2505

**Description:** This course covers a variety of topics and challenges in the field of management and leadership. Students will develop their own leadership skills, business acumen, and future goals through readings, workshops and guest lectures. This class builds on the leadership topics addressed in the SAGE Scholars Leadership Research Seminar: Social Science 184A, hosted in the winter quarter of 2017.

**Prerequisites:** Acceptance into the UCI SAGE Scholars Program and successful completion of the SAGE Scholars Leadership Research Seminar: Social Science 184A

**Course Requirements:** This course is a GRADED, 4-unit course.

- Class attendance – As this course is designed to provide you the most benefit by incorporating weekly participation and discussion from all students, each student is required to attend all classes. You are expected to arrive to class on time. Excused absences need to be electronically requested (by email) and approved by Cecilia Leyva at least 48 hours before the start of the class. If you miss a class, it is your responsibility to submit homework assignments prior to missing a class. You are responsible for catching up on the material you missed.
- There is no final for this class. In lieu of a final exam, you are responsible for submitting an Exit Portfolio of your work by 12pm on Tuesday, December 12, 2017.

## Grading:

Class Attendance	20 points	A = 90-100 points
Class Participation	40 points	B = 80-89 points
Group Project	10 points	C = 70-79 points
Homework Assignment	5 points	D = 60-69 points
Community Service Log	5 points	F = 59 or less
Exit Portfolio	<u>20 points</u>	
Total:	100 points	

**Class Expectations:** Since this class is during lunch time, eating is permitted when there is no external guest presenter. Please be mindful of what you bring to eat and you must clean up after yourselves.

## CLASS SCHEDULE:

### **October 6:**

Keynote Speaker: Sandra Campero, Assistant Vice Chancellor - Advancement Operations  
SAGE Ambassadors: Introductions, Upcoming events & Teambuilders  
SAGE Scholars Program updates and expectations  
Group Presentation Assignments  
Recruitment for Graduate School Fair @ CSU Channel Islands  
FYI: GRE (\$200) & LSAT (\$300) test prep course discount available for SAGE Scholars  
Homework: 2 Informational Interviews: 1 due November 3, 1 due with Exit Portfolio

### **October 13:**

Elevator Pitch Practice  
Guest Presentation: City Year – Natasha Strauss, Regional Recruitment Manager for the West Coast  
Topic: Leadership Compass  
Guest Presentation: Courtney Santos, Scholarship Advisor for SOP  
Topic: Scholarships for Seniors

*Thursday, October 19: Fall  
Engineering, Science & Technology  
Career Fair, 10am-2pm, Pacific  
Center Ballroom*

### **October 14:** SAGE Sponsored Community Service Event

### **October 20:**

Guest Presentation: Patricia Realo-Anderson, Director of Finance and Human Resources for CFEP  
Topic: Salary Negotiations  
STAR Review & Practice  
Relationships with Supervisors & Colleagues  
Group Presentation Time

*Thursday, October 26: Fall Career  
Fair, 10am-2pm, Pacific Center  
Ballroom*

### **October 27:**

Guest Presentation: Facebook – Bill Haughney, Recruiter  
Topic: Transition from College to Career  
Group Presentation Time

*November 4: Graduate School Fair @  
CSU Channel Islands*

### **November 3:**

Homework Due: Informational Interview Summary #1  
Group Presentations (business attire)

*November 6: Spring & Summer UCDC  
applications deadline  
Law School Fair on campus*

### **November 10:** NO CLASS – Veteran's Day

*November 7: Graduate and  
Professional School Fair on campus*

### **November 17:**

Guest Presentation: Leigh Poirier, UCI+One Program Director  
Topic: Wellness & Work-Life Balance  
Guest Presentation: Michelle Foley, Internship Coordinator  
Topic: Dining Etiquette  
SAGE Ambassadors: Teambuilders

### **November 24:** NO CLASS – Thanksgiving Holiday

### **December 1:**

Guest Presenter: Feroz Ansari, Senior Principal & Portfolio Manager at Fidelity  
Topic: Financial Literacy & Planning

### **December 8: Final Group Presentations** (business attire)

**Tuesday, December 12 @ 12pm:** Portfolios are due to the SAGE Scholars Program Office at Research Park

- Portfolio Requirements – *Please submit in this order:*
  - Updated Resume with non-UCI contact information (address, phone, email)
  - Most recent Cover Letter submission
  - If you did not participate in the SAGE sponsored community service event on October 14, you must submit your completed Community Service Log
  - Group Project Feedback Forms
  - Informational Interview Summary #2
  - Action Plan: *Address each topic* (minimum 2 pages, typed, double spaced):
    - How will you maximize your last few quarters/ year at UCI?
    - What are your career objectives and how do you plan to achieve them?
    - Have you secured a full-time career position? If so: Where? When will you start? What is your position title and general responsibilities?
    - Do you plan to attend graduate school? Why or why not? If yes, when?
  - Course evaluation & reflection: *Address each topic* (minimum 2 pages, typed, double spaced)
    - What are some of the things you learned in the SAGE class(es) that were most beneficial to you?
    - What are some things in the SAGE class(es) that were least beneficial to you and why?
    - Please share with us your overall feedback (positive and or negative) for your experience in SAGE.
    - If you could change or improve the SAGE Scholars Program, what would you change and why?
    - Optional: Share with us any comments or feedback about your interactions with Denise or Cecilia. We are always looking for constructive feedback so we can improve the SAGE Scholars Program for future generations. You may submit this feedback anonymously by dropping off your comments in a sealed envelope labeled “SAGE Scholars Program” and leaving it in the SAGE Portfolio bin at the front desk of CFEP in Research Park.
  - Personal Highlights Form
    - Please share with us any hard-copy or online articles in which you were highlighted

REMINDERS:

**Saturday, January 20:** Mandatory SAGE Retreat 10am-4pm

February 2018: Apply for the Chancellor’s Award of Distinction (<http://alumni.uci.edu/seniors/distinction.php>)

**Tuesday, March 20:** Winter Quarter Community Service Logs & Personal Highlights Forms Due

April 2018: SAGE Scholars Luncheon @ The Pacific Club (for all graduating seniors)

May 2018: SAGE Alumni Mentoring Program

Date TBD: SAGE Reunion

**Monday, June 4:** Spring Quarter Community Service Logs & Personal Highlights Forms Due

If you are nominated for Phi Beta Kappa, please consider joining. It is a very prestigious honors society where faculty submit nominations for your membership.